



St. Mel's Catholic Academy Early Childhood Center

School Absence Policy

In light of the current COVID pandemic, the following policies have been put forth by the Diocese of Brooklyn. These decisions were made out of abundance of caution and with health and safety in mind.

- ALL students who are absent from school will require a note to come back.
 - If the absence is for any nonmedical reason (family emergency, vacation, no one available to take child to school, etc.) a note from a parent is sufficient.
 - If the absence is medically related (congestion, fever, headache, stomach ache, etc.) the child MUST have medical clearance from a physician to come back to school. The note must state:
 - The child is medically cleared to return to school (with a diagnosis) and it is not COVID related OR
 - The child is medically cleared to return to school and has a negative COVID test.

- If a child returns from an absence without proper documentation, they will be sent to the Clubhouse (aka isolation room) where they will have to wait until the parent can be contacted. The parent will have to come and pick up the child and he/she cannot return to school until we have the proper documentation.

- The same medical clearance policy holds true to any staff members that are absent from school for any medical reason.

We understand that this policy may cause inconvenience and for that we apologize, but the health and safety of our students, faculty and staff is our number one priority. Thank you for your cooperation.